

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
JUNE 12, 2024**

I. CALL TO ORDER

The meeting was called to order by Vice-president Valenti at 7:01 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustees Ashok Dhiman, Lauren Dixon, Ken Johnson, Sharon Karpriel and Natalie Valenti. Absent: Trustees Kory Atkinson and Ben Hoyle. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The June Board Meeting Agenda was reviewed. Trustee Dixon moved, and Trustee Johnson seconded **the motion**, that the agenda of the June 12, 2024 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the May Board meeting were reviewed. Trustee Karpriel moved, and Trustee Dixon seconded **the motion**, that the minutes of the May 13, 2024 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Dhiman seconded **the motion**, that the Board approve the payment of bills for the month of June 2024, in the amount of \$102,499.20 and the transfer of approximately \$260,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpriel, Johnson, Valenti and Dixon. Absent: Trustees Atkinson and Hoyle.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of May. On May 2nd, 3rd, 8th, 13th; to celebrate the upcoming Summer Reading program; 215 first grade students from St. Isadore, Blackhawk, DuJardin, and Winnebago were given a presentation: behind-the-scenes tour of the library, craft, book, button, pencil, and snack to Celebrate Reading. Director Jarzemsky thanked the Youth Services department for their hard work. At the library's 12th annual Free Comic Book Day celebration, we offered 475 free comics. Patrons of all ages stopped by the Makerspace to pick up free comics, make buttons, color, make crafts, and get stickers cut on demand with the Cricut Maker. Keith's Komix in Schaumburg partnered with us to place the comic book order. Director Jarzemsky thanked Jessica Frazier, Adult Services Assistant Department Head, Heidi Knuth, Youth Services Assistant Department Head; and Winnie Wee, Administrative Assistant, for all their hard

VII. REPORTS (Continued)

work to make this another successful event.

MONTHLY STATISTICS

Attachment D shows the activities for the month of May. Total circulation for the month of May was 21,733. This is a 2% increase over May, 2023. This includes 2,022 items checked out by patrons from other libraries. Library Circulation staff processed 2,509 outgoing items to send to other libraries via the RAILS delivery service. In May, Technical Services staff added items 701 and removed 437 items from the database.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS –The A/C project is complete and in use, Director Jarzemsky provided the Board with close out documents. He gave a quick verbal update on the two upcoming projects: finishing the two part of A/C replacement project and lower level bathrooms.

LIAISON REPORTS

SWAN/RAILS – SWAN shared an email from Antioch Public Library District regarding accessibility challenges for their website. At the 5/17 SWAN Board of Directors meeting, item #10, website accessibility challenges for public libraries and SWAN's role was discussed. The issue that arose alleged that the library failed to afford persons with disabilities and opportunity to participate in and benefit from services, programs and activities communicated through the library website and third party websites. To ensure that BPL meets standards, we will review our website and make sure our website meets standards for visual disability, accessibility guidelines, and online resources/databases.

VILLAGE – No report.

FRIENDS OF THE LIBRARY – No report.

BIG – The next BIG meeting is July 25th at the Bloomingdale Park District, the Board will be notified once the agenda becomes available.

VIII. UNFINISHED BUSINESS

Addition to Roll: Trustee Kory Atkinson enters the meeting at 7:22 p.m.

IX. NEW BUSINESS

APPROVAL TO CLOSE ON 9/27/24 FOR 2024 STAFF IN-SERVICE DAY

We are currently working on lunch options, morning and afternoon programs/staff activities. The In-Service programming will enhance our staffs' ability to fulfill our Mission Statement, Customer Service Standards and Long Range Plan. We are also planning the important employee/board milestone award ceremony. All members of the Board are welcome to join us for the day. A detailed agenda/schedule will be provided in the upcoming months.

We are requesting the Board of Trustees to authorize the library to close on Friday, September 27th. Trustee Dixon moved and Trustee Johnson seconded **the motion**, that the Board approve the closing of Friday, September 27th for the 2024 Staff In-Service Day. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Johnson, Valenti, Dixon and Atkinson. Absent: Trustee Ben Hoyle.

PER CAPITA GRANT AWARD LETTER

Bloomington Public Library was awarded a FY 2024 Illinois Public Library Per Capita Grant in the amount of \$33,237.27. This is calculated by multiplying our 2020 census population of 22,382 by the current grant funding rate of \$1.475 per person. Director Jarzemsky mentioned that this award letter is simply letting us know what the grant amount will be. The actual check has not been received.

CENSORSHIP & BANNED BOOKS PROGRAM: APRIL 17TH- UPDATE FROM TRUSTEE KARPIEL

Trustee Sharon Karpiel gave a recap of the meeting she attended, "Censorship & Banned Books Program" on April 17th. There were eight speakers total. Many resources were provided regarding banned books. Director Jarzemsky thanked Trustee Karpiel for attending and sharing a report with the Board.

ILA LEGISLATIVE UPDATE

SB3563 is a bill regarding the Library bond percentage. This bill provides that the bond of the library treasurer or custodian of the moneys paid over to a library board shall not be less than 10% (rather than 50%) of the total funds received by the library in the last fiscal year, or the treasurer or custodian of the moneys paid over to a library board may provide insurance coverage for negligent and intentional acts by library officials and employees that result in the loss of library funds in an amount at least equal to 10% (rather than 50%) of the average amount of the library's operating fund from the prior 3 fiscal years. This bill passed both houses in the Senate on 5/26/24. This bill would apply to Village's, Library's, and Park District's. IL bill HB4567 provides that a person who commits disorderly conduct when the person knowingly transmits or causes to be transmitted in any manner a "threat of destruction of a library building or library property", or a "threat of violence, death, or bodily harm". It expands the definition of "public official" to include employees of any state of IL constitutional office, state agency, or the general assembly. This bill has not passed yet.

IX. NEW BUSINESS (Continued)

50TH ANNIVERSARY

BPL is in early stages of planning our 50th anniversary. The Business Office, Department Heads, and Board will be involved in the planning of celebration. There will be more details to come in the future.

LIBRARY SURVEY

A survey will be sent out to the public sometime towards the end of the summer. Trustee Dhiman, Director Jarzemsky and DH's have been working to compile a survey and will show the board in the near future.

X. ANNOUNCEMENTS

Summer Reading- June 3rd kicked off the Summer Reading program. There is a program separate for the staff and board, the board is encouraged to sign up.

Summer Concert Series- Attachment K is a flyer about the upcoming concerts at BPL; the Board is invited to attend.

XI. ADJOURNMENT

Trustee Dixon moved and Trustee Dhiman seconded **the motion** to adjourn the June 12, 2024 Library Board meeting at 7:51 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)